



**Steel Valley
Authority**

Advisory Board Meeting Minutes November 15, 2023 at 6:00 PM Hybrid Meeting



SEWN

ATTENDANCE

Board:	Clairton	
	Duquesne	
	East Pittsburgh	Tom Michlovic
	Glassport	John McDonough
	Homestead	Charles Bennett
	McKeesport	Lori Schmidt
	Munhall	
	Pittsburgh	Rob Witherell
	Rankin	
	Swissvale	Amy Starrett
	Turtle Creek	Colleen Wooten
	West Homestead	

Proxy Votes: David Perla (Chair)

Staff: Tom Croft; Bob Value; Carrie Mihalko; Deb Lutz; Anita Prizio

Solicitor: Mike Healey

Guests: Jill Foys

Chairperson Schmidt called the meeting to order at 6:12 p.m. allowing all members to login/arrive.

PROXY VOTE REVIEW

Staff member Carrie Mihalko conducted roll call. Quorum was met with attendees and proxies.

MINUTES

Copies of the minutes were made available in member packets.

The minutes of the September 2023 meeting were approved on motion by Tom Michlovic and seconded by Amy Starrett. The motion passed unanimously by members Bennett, McDonough, Michlovic, Schmidt, Starrett, Witherell, and Wooten with no abstentions.

GUEST – JILL FOYS

Jill Foys is Executive Director of the Northwest Commission. She will be officially joining the board as an at-large member.

FINANCE COMMITTEE

Bob Value provided an overview of the financials noting that the P&L is stable with non-operating events. The books are \$180K to the positive. Finance committee members receive monthly reports from the Staff Accountant.

The Finance Committee report was approved on a motion by John McDonough and seconded by Tom Michlovic. The motion passed unanimously by members Bennett, McDonough, Michlovic, Schmidt, Starrett, Witherell, and Wooten with no abstentions.

SECRETARY REPORT

No correspondence was presented for this meeting.

PERSONNEL COMMITTEE

Mr. Michlovic provided an update that the committee elected to reject a request of FMLA from a part-time employee. Details are confidential due to medical information.

The Personnel Committee report was approved on a motion by Amy Starrett and seconded by John McDonough. The motion passed unanimously by members Bennett, McDonough, Michlovic, Schmidt, Starrett, Witherell, and Wooten with no abstentions.

DEVELOPMENT COMMITTEE

Lt Governor Davis event has been tabled to Spring. A request for his appearance has been submitted.

PROGRAM/TECH REVIEW COMMITTEE

All board members are asked to make recommendations for board members to fill vacancies.

STAFF REPORTS

Tom Croft provided the Executive Director Report noting the following highlights:

- Acknowledged work that went into moving the SVA offices.
- New potential book for Heartland around industrial policy.
- Heartland raised over \$280K in 2023.
- Will be in DC for the Fellowship program.
- Mentioned the AFL-CIO HIT invested in the Pittsburgh Glass Center.
- Finished ARC proposal in October for submission. Jill Foys offered to connect SVA to additional ARC resources.

Bob Value provided the following highlights on SEWN:

- Added new SEWN clients listed in report.
- Discussed hardwoods and construction being hit hard.
- Businesses are feeling the credit crunch.
- Completed additional accreditations for his CE credits.

Carrie Mihalko

- Highlighted the PA Business Resource website (www.pabusinessresources.org)

RESOLUTIONS

Resolution 23-04 was approved for the 2024 SVA Budget.

The Resolution was approved on a motion by Tom Michlovic and seconded by Rob Witherell. The motion passed unanimously by members Bennett, McDonough, Michlovic, Schmidt, Starrett, Witherell, and Wooten with no abstentions.

The formal meeting adjourned at 7:00 p.m.